

**EXEMPT SESSION**  
**APRIL 24, 2000 – 5:00 PM**

The Board of Directors of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met in an Exempt Session pursuant to law and the rules of said Board on Monday, April 24, 2000, in the Executive Board of the Davenport Schools Administration Service Center, in Davenport, Iowa, at 5:00 PM. Vice President Steven C. Imming called the meeting to order at 5:03 PM.

On roll call the following members were present: Vice President Steven C. Imming, Directors Jim C. Hester, Jamie L. Howard, Gary A. Kleinschmidt, Susan S. Low, and Patt Zamora. Absent: President Denise K. Hollonbeck.

**CLOSED SESSION—NEGOTIATIONS**

**MOTION:** Director Low moved the Board hold an exempt session to conduct a strategy meeting of a public employer for employees covered by a bargaining agreement, as provided in Chapter 20.17(3) Code of Iowa. Director Zamora seconded the motion.

The vote on the motion was called and recorded as follows: Ayes, Low, Zamora, Howard, Kleinschmidt, Hester, and Imming. Motion carried unanimously. (Note: No detailed minutes or tape recordings are allowed during the Exempt Session according to law.)

The Board held the Exempt Session for negotiation strategy for a bargaining unit in the Executive Conference Room. The closed session started at 5:03 PM and continued until 6:10 PM.

**6:10 PM**

**RECESS**

The Board had scheduled a Committee of the Whole meeting at 5:30 PM and a Regular meeting at 7:00 PM. So in the interest of time, the Board recessed at 6:10 PM. Vice President Imming said the Board would reconvene to continue with the negotiation strategy discussions after the close of the Regular Meeting tonight.

By consensus the Board returned to open session at 6:10 PM for the Committee of the Whole in the Executive Conference Room and at 7:00 PM for the Regular Board meeting in the Board Room.

**7:55 PM**

**RECONVENED EXEMPT SESSION**

Following the conclusion of the Regular Board meeting, the Board moved into the Executive Conference Room for the remainder of the Exempt Session on Negotiations at 7:55 PM.

**ADJOURNMENT**

Vice President Steve Imming declared the Exempt Session meeting adjourned at 8:50 PM.

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Linda M. Smith, Board Secretary

## **COMMITTEE OF THE WHOLE APRIL 24, 2000 – 6:10 PM**

The Board of Directors of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met in a Committee of the Whole meeting pursuant to law and the rules of said Board on Monday, April 24, 2000, in the Executive Board of the Davenport Schools Administration Service Center, in Davenport, Iowa. Vice President Steven C. Imming called the meeting to order at 6:10 PM.

On roll call the following members were present: Vice President Steven C. Imming, Directors Jim C. Hester, Jamie L. Howard, Gary A. Kleinschmidt, Susan S. Low, and Patt Zamora. Absent: President Denise K. Hollonbeck.

### **THIRD PARTY ADMINISTRATOR**

Members of the administration who were present for the meeting included Dr. Jim Blanche, Marsha Tangen, Ethel Reynolds, and Bill Thiessen. Marsha Tangen introduced Tim Kearns from RJLee and Associates, who is a consultant for the district's insurance. The process for selecting a Third Party Administrator (TPA) for the District was explained. In the fall of 1998 a request was begun for proposals since the District was in the fourth year with John Deere, steep rate increases were anticipated, and there were concerns with the administration of the plan. An insurance task force was formed to review our plan and recommend modifications to lower the projected rate increase. Four proposals were submitted: John Deere, Cottingham and Butler, HRH Bartlett, and Seabury and Smith. There were costs and components associated with selecting a TPA that included administration, network access, precertification/utilization review, reinsurance, and prescription administration. After careful review the task force recommended Seabury and Smith as the District's third party administrator for the 2000-01 year. They are proposing the Encompass health network and Avemco reinsurance. Also recommended was Drug Card to provide prescription services.

The Board dialogued with Mr. Kearns and Mrs. Tangen about components of the proposal, accountability, expectations, guarantees, and financial health of the insurance reserve. Mr. Kearns talked of other businesses that were satisfied with the administration done by Seabury and Smith. Board members asked questions about the insurance reserves and participation costs. To regain a reserve the District must fund the insurance fund appropriately. The recommendation for a split funding level, as outlined in materials the Board received, was presented. The Board heard about co-payment options and savings with the prescription drugs through Drug Card. Mrs. Tangen answered questions about the previous contract with John Deere and explained the work of the district staff in reviewing this contract. The role of RJLee and Associates was clarified as a consultant to the District to help us with decisions in the insurance areas. The recommendation for action by the Board will be for Seabury and Smith as the TPA for 2000-2001.

Vice President Imming commented that although there were other budget and finance items to be reviewed, this meeting would have to be adjourned because of a scheduled Regular Board meeting at 7:00 PM. The discussion would have to continue at a future Committee of the Whole meeting.

### **ADJOURNMENT**

Vice President Imming declared the Committee of the Whole meeting adjourned at 6:50 PM.

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Linda M. Smith, Board Secretary