

Senior Seminar BUS-106

Instructor Information

Name: Steve Verdon

E-mail address: verdots@mail.davenportschools.org

School phone number: 563-386-9781

Web page address:

Best times to be reached: Before or after school, or Block 1.

Course Description

In this capstone course, students will demonstrate their proficiencies within the integrated curriculum of the Business Academy. The students will generate various forms of written and oral communication as they prepared a professional portfolio. At the end of the senior year, the students will showcase their portfolios to the public, demonstrating life and business skills. There is an additional fee for materials

District Standards and Power Benchmarks

Power Standards

1. Develop career and technical skills for post-secondary education or the workplace.
2. Demonstrate life skills needed to be a productive citizen.
3. Evaluate different career aspirations.

Power Benchmarks

1. Partake in a school sponsored Job Shadow.
2. Complete the National Endowment for Financial Education (NEFE) for financial awareness.
3. Demonstrate proper work related skills.
4. Evaluate career aspirations through the E-Choices simulations.
5. Demonstrate and practice team-building skills.
6. Create a detailed business plan.
7. Implement detailed business plan.
8. Actively participate in 25 hours of service learning.
9. Prepare a career portfolio.
10. Present portfolio to public.

Course Information

Senior will be only accepted.
Course is required for all West Business Academy students.
Course is two terms and earns 1.0 elective credit
Prerequisite: Good Standing as a senior in the Academy

Course Outline/Calendar

Identify career clusters and pathways – 10days
Team building skills– 10 days
Job searching – 5 days
Interviews – 5 days
Business plan– 5 days
Student operated business- 5 days
NEFE 5 days
Service Learning– 4 days
Career portfolio preparation– 5 days
Teamwork – 5 days
Employability skills -5 days
EChoices simulation -3 days
Job Shadow -2 days
Career Awareness -10 days
Field trips – 3 days

Text/Other Required Materials/Resources

NEFE
Quad City Times
Wall Street Journal
Newsweek
Time

Instructional Procedures & Support

Daily assignments
Make-up/ missed work – 2 days to make up work for everyday absent.
Test and quizzes for Standards and Benchmarks

Classroom Management Procedures

No food or drink in the computer labs.
Do not change the computer settings.
No downloading, game playing or unauthorized Internet use.
Late assignments will be accepted at a reduced grade
In assigned seats when bell rings
Remain seated until the bell rings to be dismissed.
Present student ID to Staff and leave the building according to proper protocol

Assessment Plan

Daily homework 25%
Quizzes and Test 40%
Student business 25%
Final 10%

Grading System

A	93 and above	Firm command of knowledge domain High level of skill development
A⁻	90 - 92	Exceptional preparation for later learning
B⁺	87 - 89	Command of knowledge beyond the basic concepts of knowledge Advanced development of most skills
B	83 - 86	Has prerequisites for later learning
B⁻	80 - 82	
C⁺	77 - 79	Command of the basic concepts of knowledge Demonstrates ability to use basic skills
C	73 - 76	Lacks a few prerequisites for later learning
C⁻	70 - 72	
I		The letter "I" indicates the student has not satisfactorily achieved the grade/course-level benchmarks and/or has missing work. "I" status is temporary and not a final grade. The letter "I" may affect athletic eligibility.
D⁺	67 - 69	Lacks knowledge of some fundamental ideas Some important skills not attained
D	63 - 66	Deficient in many of the prerequisites for later learning
D⁻	60 - 62	
F	59 and below	Most of the basic concepts and principles not learned Most essential skills have not been demonstrated Lacks most prerequisites needed for later learning